

## **Broughty Ferry Community Council**

Minutes of the Annual General Meeting held at Broughty Ferry Library on 2<sup>nd</sup> May, 2017

**1. Community Councillors Present:** Adele McGrath (Chair);  
David A Easson (Treasurer); Joan Chalmers (Minute Secretary);  
Neil Cooney (Communications Secretary); John Watson (Planning Secretary);  
Stan Nutt (Licensing Secretary) Isobel McLean; Fiona M Potton;  
Carolyn Forrester; Sean Moore

**In Attendance:**

Carole Jenkins (DCC Communities Officer)

**Ex Officio:** Councillor Laurie Bidwell

**Members of the Public Present:** J C Forrester; Frances Morgan;  
Jimmy Adams; Cllr Vari McDonald

**Apologies:** Cllr Kevin Cordell; Bailie Derek Scott; Hugh M Begg;  
Pat Moore; Ron Findlay

### **2. Minutes of the last Annual General Meeting of the Community Council held on 4<sup>th</sup> May 2016**

These were agreed to be a true record

Proposed by: John Watson

Seconded by: Carolyn Forrester

### **3. Matters arising from the approved Minutes:**

There were no matters arising

### **4. Chair's Report**

Good evening everyone. It has been a quick and successful year for the Community Council in many ways. One of the main reasons I joined was due to the Boundaries issue, and I am delighted that we may have contributed, in some way, to the retaining of the boundaries as they are at present. Thank you all for your assistance as a committee in helping us with this issue. It was a bit of a shock when, not long into the new year, Ian Gray resigned from his double post as Vice Chair and Secretary. I wondered how we would cope without him. It soon became apparent that I would be supported fully by Joan Chalmers, who as our Minute Secretary, already does more than enough, without having to act as Secretary as well, and Hugh Begg, who stepped into the role as Vice Chair. Both have been a terrific support to

me, and ultimately, to all of you. Hugh does not wish to remain as Vice Chair, and Joan strongly hopes that someone will offer to take over as Secretary. Whilst Joan has 2 posts at present here, some of us sitting around this table have none, so please, if you think you can give some more time to the Community Council, it would be very welcome.

I would like to thank all the members of the Community Council for giving up their time to come along each month. A special thank you goes to the Office Bearers for their hard work over the past year. To Joan, Hugh, David, Stan, Neil and John, a sincere thank you. I would also like to thank Ronnie Finlay for his contribution to planning matters, before he stepped down a few months ago. I would also like to thank Carole Jenkins for all her time, help and assistance over the past year. Carole is truly an invaluable asset to our meetings and she will hopefully continue to attend as we move into the new year.

I have looked back at my report from last year and many of the changes I had hoped for have taken place, or are at least in motion. I hoped to seek new, younger voices, which I feel that we have done with the involvement of Grove Pupils in our meetings and in providing feedback for the Engage Broughty Ferry initiative. I will endeavour to make our relationship with Grove more meaningful and as the 6th years leave this week, seek to involve the current 5th years as they move into 6<sup>th</sup> year. We have our new FB page, which although very new, it seems to be working well so far. We have the page in the Spotlight, which will be used to advertise and promote the CC. I have had more involvement with the LCPP and other local groups, which I hope filters through to our meetings. I am now a member of Barnhill Primary School Parents Association and I am delighted that their chair, Mrs Lynne Murray, has decided to come along tonight. These are the kind of relationships that we should be working towards as we strengthen our links with the Community.

I would also like to say thank you and good luck to Councillors Laurie Bidwell and Ken Guild, who are retiring this week. They have attended countless meetings and have provided us with a fountain of knowledge. Good luck to both as they move on to the next stage in their lives.

Thank you all for listening, and I will endeavour to do the best for Broughty Ferry as Chair of the Community Council.

## **5. Secretary's Report**

In the absence of a Secretary, Joan confirmed she had taken on the task of preparing the Agenda as well as compiling the Minutes. The Secretary's job should also involve taking care of correspondence but that the Chair and Communications Secretary were taking the brunt of this work. In the long run, it would be better if someone could think about taking on this role. The Community Council would benefit greatly if more people participated fully.

## **6. Treasurer's Report**

David has previously circulated his Report which has been checked by an independent examiner. A copy was given to Carole Jenkins to pass to Dundee CC in order that the Annual Grant could be approved. A copy was also given to the Minute Secretary.

A copy of the Report is appended.

The Community Councillors thanked David for his work throughout the year.

## **7. Election of Office Bearers**

Carole Jenkins took the Chair:

One valid nomination has been received for Chair;

Adele McGrath.

Proposed by Isobel McLean and seconded by Joan Chalmers.

There being no other nominations, Adele McGrath is duly elected to be Chair for the ensuing year.

No nomination was received for the post of Vice Chair

No nomination was received for the post of Secretary

One valid nomination has been received for Minute Secretary;

Joan Chalmers.

Proposed by Adele McGrath and seconded by Isobel McLean.

There being no other nominations, Joan Chalmers is duly elected to be Minute Secretary for the ensuing year.

One valid nomination has been received for the post of Treasurer;

David Easson.

Proposed by Neil Cooney and seconded by Fiona M Potton.

There being no other nominations, David Easson is duly elected to be Treasurer for the ensuing year.

One valid nomination has been received for the post of Planning Secretary;

John Watson.

Proposed by Ron Findlay and seconded by David Easson.

There being no other nominations, John Watson is duly elected to be Planning Secretary for the ensuing year.

One valid nomination has been received for the post of Licensing Secretary;  
Stan Nutt.

Proposed by Adele McGrath and seconded by Joan Chalmers.

There being no other nominations, Stan Nutt is duly elected for the ensuing year.

One valid nomination has been received for the post of Communications Secretary;

Neil Cooney.

Proposed by Ron Findlay and seconded by David Easson.

There being no other nominations, Neil Cooney is duly elected as Communications Secretary for the ensuing year.

### **8. Appointment of Auditor**

The Independent Examiner is confirmed as Mrs Patricia McFarlane

### **9. The date of the next AGM: 1<sup>st</sup> May 2018**

The meeting closed at 7.23pm

JC

Broughty Ferry Community Council

Annual Statement for year : 6/4/2016 to 5/4/2017

Section	Date	Description	Cat	Pay-outs	Pay-ins	Balance
(i)	06/04/2016	Balance brought forward : Admin / DCC				£386.02
	09/05/2016	chq 010207 Thistle Software - 3 aspects	1	✓ £202.62		
	01/06/2016	DD Living Streets	3	✓ £15.00		
	01/07/2016	SO Scotways	3	✓ £20.00		
	02/08/2016	DD Marine Conservation	3	✓ £60.00		
	06/09/2016	chq 010209 Joan Chalmers - stamps and ink	1	✓ £37.59		
	05/10/2016	Dundee City Council: administration grant	1		✓ £551.00	
	10/02/2017	chq 010210 Joan Chalmers - paper and ink	1	✓ £37.39		
	07/03/2017	chq 010211 Lesley Duncan - website	1	✓ £310.11		
		Changes : Admin / DCC		£682.71	£551.00	
	05/04/2017	Balance carried forward : Admin / DCC				£254.31
(ii)	06/04/2016	Balance brought forward : BFCC own funds				£678.73
	05/07/2016	chq 010208 John Watson - gift for David Hewick	6	✓ £95.00		
	04/04/2017	chq 010212 Broughty Ferry in Bloom (King Street)	6	✓ £100.00		
		Changes : BFCC own funds		£195.00	£0.00	
	05/04/2017	Balance carried forward : BFCC own funds				£483.73
(iii)	06/04/2016	Balance brought forward : BFCC Beach funds				£54.16
		no actions this year				
	05/04/2017	Balance carried forward : BFCC Beach funds				£54.16
(iv)	06/04/2016	Balance brought forward : CC's Special Project				£79.02
		no actions this year				
	05/04/2017	Balance carried forward : CC's Special Project				£79.02
(v)	06/04/2016	Total Balance brought forward				£1,197.93
		Total Changes		£877.71	£551.00	
	05/04/2017	Total Balance carried forward				£871.22

Notes :

- a The first four sections deal with the four different aspects of the accounts and the fifth is the summary.
- b The six categories currently in use but not necessarily required every year are
- (1) Admin matters including grants from Dundee City Council and running costs
  - (2) Bank interest (which is currently not paid to Bank of Scotland Treasurer's Accounts)
  - (3) Subscriptions to other organisations
  - (4) Members' travel costs
  - (5) Surveys
  - (6) Any other, including special projects
- c Cheque 010212 was only written and handed over on 4/4/17 and so it had not yet been presented when I went in to the Bank on 13/4/17. Hence the latest Bank statement shows a balance of £971.22

*David A Easson*

Prepared by David A Easson, Treasurer BFCC

*to Patricia McFarlane*  
17-4-17

Checked and found correct